

Pre-Meeting Business: None

Public Participation: None

## **NORTH ELMHAM PARISH COUNCIL**

### **Minutes of the**

### **MEETING OF THE PARISH COUNCIL**

**held in the Pavilion at 7.30 p.m. on Wednesday 7th December, 2022**

.....

#### **187 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Miss A. Ferris, Mr. B. Gee, Mrs. A. Keeble, Mr. J. Labouchere, Mr. N. Markwell and Mr. C. Smith

**Also in Attendance:** Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor) and one parishioner

#### **188 Apologies for absence:**

Mr. T. Fitzalan Howard, Mr. P. Grainger and Mr. M. Rayner

#### **189 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

#### **190 Minutes of Meeting held on Wednesday, 2<sup>nd</sup> November, 2022:**

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mrs. Keeble).

## **UPDATED INFORMATION AND MATTERS ARISING**

#### **191 Update on Affordable Housing Scheme (item 163)**

Nothing to report.

## **192 Land Management Matters (item 165)**

- a) Village Green Nothing to report.
- (b) Cathedral Ruins Mrs. Keeble reported that English Heritage had carried out a survey and there were some safety concerns, hence the railings being placed around the tower. It is on their list to be included in the budget for next year.
- (c) Cathedral Meadows The eight small signs regarding “dogs on leads” are in place and the fencing work has been carried out. Mr. Fitzalan Howard is to be asked to liaise with Mrs. Wade-Martins regarding water draining across Cathedral Meadows.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters  
Although the railway company have previously agreed that the path is not a permissive one, notices are still displayed referring to “permissive”. The Chairman or Mr. Rayner will make contact with the MNR.
- (g) Prince William Wood An email has been received from a parishioner expressing concern with a number of matters, not least the gate which allows pedestrians to pass between Orchard Close and Prince William Wood. The property and land in question belongs to and is the Responsibility of Victory Housing. Mr. Markwell will make contact with the parishioner to explain that the Housing Association should be approached with a view to them exploring possible solutions to the issues raised.

## **193 Allotments (item 166)**

Mr. Phillips said that the final rental payment had been received.

## **194 Street Lights (item 167)**

Mr. Markwell reported that U.K. Power Networks are due to fix the light in Pump Street on 18/1/23 and a quotation is being obtained for the light in Eastgate Street.

## **195 Highway Matters (item 168)**

New batteries have been obtained for the SAM devices.

## **196 Pavilion and Playing Field (item 169)**

Thanks were expressed to Mr. Smith for all his work on the lights. A quotation of £1,932.91 has been received for the new lighting required. In addition, one extra socket is needed outside. Mr. Phillips proposed that this work be carried out. Seconded by Mrs. Keeble. All in favour.

**197 Youth Club facilities (item 170)**

Nothing to report.

**198 Eastgate Centre (item 171)**

Nothing to report.

**199 Brookside Development update (item 172)**

Nothing to report.

**200 Risk Management – considerations and updates (item 173)**

Nothing to report.

**201 Overview of Parish Council financial situation (item 174)**

Nothing to report.

**202 Defibrillators (item 175)**

There has been no direct contact from anyone wishing to be involved in the training. The new defibrillator has not yet arrived.

**203 Local Green Space Designations by Breckland District Council (item 176)**

Nothing to report.

**204 Call for Sites – Breckland Council (item 177)**

Mr. Rayner had drafted a letter to George Freeman M.P. opposing the idea of a new town curiously referred to as the “Norfolk Railway Village”. Neighbouring Parish Councils are to be invited to sign this letter, a copy of which is to be sent to Mr. Bambridge. The Chairman and Mr. Rayner are to attend the Consultation Meeting at Breckland Council on 20<sup>th</sup> December, 2022.

**205 Pavilion Funding (item 178)**

Nothing to report.

**206 Police Community Resolution for criminal damage incident (item 179)**

Mr. Gee is to make contact with the young person responsible for this crime regarding the next piece of work to be carried out.

## 207 Annual Budget (item 180)

Mr. Phillips produced the final budget for 2023/2024 which had been circulated to members in advance of the meeting. The tax base for 2023/2024 is higher (502.6) than the figure for the current year (494.1). Projected income is £58,212 with expenditure of £61,124. The Band D contribution will remain at £80.24 which gives a Precept of £40,530. These figures were proposed for acceptance by Mrs. Keeble and seconded by Mr. Markwell. All in favour.

## 208 Report from District Councillor

Mr. Bambridge reported that he is now dealing with housing in Breckland. There are currently some 1,500 people on the waiting list which is the highest it has been for some time. Over 100 of these are classified as “emergencies” requiring immediate attention with a further 350 who should be housed within a week. There are not enough three bedroomed houses in the district.

## 209 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

17/11/22	Npower (street light electricity 1/10/22 to 31/10/22) – (d/d)	£281.68
21/11/22	Biffa (wheelie bin service from 22/10/22 to 18/11/22)-(d/d)	£141.41
28/11/22	Public Works Loan Board – Village Green repayment)	£626.45
1/12/22	Public Works Loan Board (streetlights repayment)	£1,753.41
7/12/22	K. Webb (Clerk’s pay for November)	£709.20
7/12/22	HMRC (Tax and N.I. on Clerk’s pay)	£195.15
7/12/22	Mandrake (payroll services - October)	£26.40
7/12/22	Mandrake (payroll services - November)	£26.40
7/12/22	Julian Duffield (work in Cathedral Ruins)	£415.00
7/12/22	NGF Play Ltd (maintenance of play equipment)	£952.98
7/12/22	Hardy Landscape Management (remote mower – banks)	£792.00
7/12/22	Westcotec (annual charge – street lighting maintenance)	£658.34
7/12/22	Westcotec (additional batteries)	£613.80
7/12/22	E-on Next (pavilion electricity from 1/10/22 to 4/12/22)	£205.49
7/12/22	J.R.G. Fletcher (key keeping – September to October)	£93.75
7/12/22	R.S. Don and Partners (“all dogs on leads” signs)	£35.00
7/12/22	B. Darby (fence repairs – Cathedral Meadows)	£354.00
7/12/22	SLCC (annual membership)	£222.00

(Expenditure approved by all members)

b) Schedule of income:-

7/11/22	UK Power Networks (wayleave – land at Holt Road)	£8.03
30/11/22	Foxburrow Farms (A. M. Smith – half yearly rent)	£1,844.50
30/11/22	HSBC (coif inc dividend)	£46.67
30/11/22	HSBC (coif ind dividend)	£28.85
1/12/22	Rural Payments Agency (Basic Payment Scheme)	£1,173.97
5/12/22	Bank Interest (from 3/9/22 to 4/12/22)	£21.36

Balances (at 5/12/22):- Current a/c - £130,346.39 Business Premium a/c - £38,777.05

## **210 To Consider Planning Applications and Determinations:-**

### **a) Applications**

- (i) Mr. and Mrs. Gill – proposed gazebo structure – 3PL/2022/1234/HOU – 3 Beatie Gardens, Station Road – no objections.
- (ii) Discharge of condition 8 on 3PL/2022/0970/F – 3DC/2022/0318/DOC – 48 Station Road.
- (iii) T1 – ash – fell due to large cavity and T2- ash – reduce over extended limb by approx. 50%.
- (iv) Amendment to permission 3PL/2019/0874/F – 3NM/2022/0123/NMA – remove first floor gable window to Plot 6 and reposition this on the side elevation as a dormer window – rear of Brookside Farm, 74 Holt Road – no objections.
- (v) Mr. and Mrs. Robson – side/rear extension, alterations and widening of access – 3PL/2022/1324/HOU – 7 Eastgate Street – no objections.

### **b) Determinations**

None

## **211 Correspondence**

- 1) Notification from Biffa of change in waste management rates.
- 2) CPRE Countryside Voices magazine for Autumn/Winter 2022.

## **212 Any Other Matters (for information only)**

No announcement has yet been made regarding the annual best Christmas lights competition.

## **213 Agenda items for next meeting:**

- a) Call for Sites update.

## **214 Next Meeting:**

Wednesday, 4<sup>th</sup> January 2023 at 7.30 p.m.

There being no further business, the meeting closed at 8.48 p.m.

---

Chairman

---

Date

