

Pre-Meeting Business: None

Public Participation: None

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 3rd August, 2022

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098 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Miss A. Ferris, Mr. B. Gee, Mr. P. Grainger, Mrs. A. Keeble, Mr. M. Rayner and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk) and one parishioner.

099 Apologies for absence:

Mr. T. Fitzalan Howard, Mr. J. Labouchere and Mr. N. Markwell.

100 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

101 Minutes of Meeting held on Wednesday, 6th July, 2022:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mrs. Keeble).

UPDATED INFORMATION AND MATTERS ARISING

102 Update on Affordable Housing Scheme (item 071)

As previously agreed, a piece has been placed in Elmham News.

103 Police Visit (item 072)

The Clerk reported on the situation with the young person who had deliberately damaged a Parish asset (a park bench) and the previous agreement of the members to proceed along the route of Restorative Justice with full police involvement. The promised letter of apology has not been received. P.C. Jake Large had spoken to the family and, as a result, a letter is to be written to the Parish Council. In addition, a meeting is to be held with a few members, in accordance with the established process, at which the young person has the opportunity to explain why the action was taken and any regrets can be expressed. In addition, the possibility of undertaking some tasks in the village are to be considered. P.C. Large has suggested, as an example, a few hours of litter picking. We also advised the police that the cost of repairs was £120 but, rather disappointingly, the prospect of recovering this sum does not appear to have been pursued with any great vigour by P.C. Large. Further information is awaited from the police.

104 Land Management Matters (item 073)

- a) Village Green It is the intention for the memorial tree to be a flowering cherry. A mini digger will be needed.
- (b) Cathedral Ruins A meeting with English Heritage had been held on 11th July. They continue to be pleased with the management of the site. The Tree Inspector will submit a report. There hasn't been an increase in the Parish Council fee for some years and an uplift is being considered.
- (c) Cathedral Meadows Nothing to report.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood (and Jubilee Wood) One of the new benches is now in place.
- (f) Bridleway on disused railway line and other railway linked matters
Nothing to report.
- (g) Prince William Wood Nothing to report.

105 Allotments (item 074)

Messrs Phillips and Smith had been looking for leaks and had found one small one. Rents will go up next year (probably from £10 to £15). There are currently three plots which have seen no action.

106 Street Lights (item 075)

The possible replacement of the light in Eastgate Street will be discussed at the next meeting.

107 Highway Matters (item 076)

Resurfacing has been done. The blocked drain near the Post Office, which is clogged up with weeds, has been reported to and duly acknowledged by Highways. Mr. Grainger felt that a safe crossing between Eastgate Street and the Pavilion car park was needed and proposed that this would be a very worthwhile project. Seconded by Mr. Gee. All in favour. It is the intention to utilise the Parish Partnership scheme and consideration will be given to asking Highways to design the crossing. The 30 mph sign from Dereham to North Elmham is obstructed by vegetation. Mr. Gee offered to deal with this matter.

108 Pavilion and Playing Field (item 077)

The current bin continually overflows and it was agreed by all to get a bigger one (1,100 litres). Proposed by Mr. Phillips and seconded by Mr. Smith. A meeting has been arranged with CGM (Mr. Pawson) for 8th August. Messrs Phillips and Smith will attend. The Clerk will forward detailed financial information regarding the contract so that a suitable deduction in the amount charged to date can be calculated. Following the annual RoSPA inspection by Playsafety Ltd, it is recommended that there are a few matters requiring attention. A report is awaited from NGF Play Ltd.

109 Youth Club facilities (item 078)

Gabriel Mansbridge has been appointed as Active Norfolk youth co-ordinator for the area. His Line Manager is Sam Bensley. Mr. Grainger is to suggest a meeting.

110 Eastgate Centre (item 079)

Nothing to report

111 Brookside Development update (item 080)

Nothing to report.

112 Risk Management – considerations and updates (item 081)

Nothing to report.

113 Overview of Parish Council financial situation (item 082)

Nothing to report.

114 Defibrillators (item 083)

Please refer to item 119.

115 Local Green Space Designations by Breckland District Council (item 089)

Nothing to report.

116 Annual review and renewal of policies (item 091)

The policies which were agreed to be renewed for a further year at the previous meeting were signed by the Chairman.

117 Call for Sites – Breckland Council

The sites have not yet been published.

118 Norfolk Social Infrastructure Fund

The Fund is open for application and there is £775K available for voluntary and non-profit making groups involved in local projects to upgrade buildings and facilities. The Football Club has recently expressed a desire for improved facilities at the Pavilion, e.g. female showers and changing rooms with the possibility of the building being extended. There is also a need for a bigger space for parking cars. Mr. Smith will speak to the Football Club with a view to them providing a wish list. Following this, Messrs Grainger and Smith will draft a proposal for discussion at the next meeting.

119 Defibrillator Training

We are now registered with the Circuit (the National Defibrillator Network) system in addition to Community Heartbeat. Free training sessions (one hour) for CPR and defibrillator use are being offered by EAAA. Some members have expressed an interest as well as other people in the village who are involved with various clubs and organisations. The Chairman, Mr. Phillips, Miss Ferris, Mrs. Keeble and Mr. Smith would be prepared to attend.

120 Accounts for Payment and Schedule of Income

a)	Resolved to approve the following Accounts for payment:-	
20/7/21	Npower (street light electricity 1/6/22 to 30/6/22)	£244.99
25/7/22	Biffa (wheelie bin service from 25/6/22 to 22/7/22) - (d/d)	£40.61
3/8/22	E.ON Next (Pavilion electricity – 25/5/22 to 12/7/22)	£61.54
3/8/22	CGM Group (grounds maintenance) – hold pending meeting	£717.08
3/8/22	K. Webb (Clerk's pay for July)	£709.20
3/8/22	HMRC (Tax and N.I. on Clerk's pay)	£196.75
3/8/22	J. Borgnis (Chairman's half yearly expenses)	£50.00
3/8/22	M. Phillips (Vice Chairman's half yearly expenses)	£50.00
3/8/22	Anglian Water Business (National)–pavilion 2/4/22 to 1/7/22)	£10.40
3/8/22	Anglian Water Business (National)-p/field 2/4/22 to 1/7/22)	£822.44
3/8/22	Brown and Co (Farm Business Consultancy Services)	£816.00
3/8/22	David Adcock (oak backing board for plaque)	£78.00
3/8/22	Mandrake (payroll service for July)	£26.40
3/8/22	Brian Gee (preservative for two signs on village green)	£72.00
3/8/22	D. Tyson (pavilion cleaning – 5 weeks)	£142.50

(Expenditure approved by all members)

b) Schedule of Income:		
7/7/22	Breckland Council (recycling payment for 2022)	£981.73
19/7/22	Rural Payments Agency (Basic Payment Scheme)	£1,173.96
28/7/22	Pavilion takings	£35.00

Balances (as at 1/8/22):- Current a/c - £126,518.24 Business Premium a/c - £37,744.11

121 To Consider Planning Applications and Determinations:-

a) Applications

- (i) Mr. and Mrs. Braybrook – proposed single storey extension to side - 3PL/2022/0799/HOU – Gorse House, Heath Road – no objections.

b) Determinations

- i) Mr. Barwell – erection of single storey, oak framed orangery to rear – 3PL/2022/0613/HOU – 4 Spring Meadow – approved.

122 Correspondence

- 1) Clerks and Councils Direct magazine for July, 2022.
- 2) Notification from E-on regarding an increase in price of electricity for the Pavilion.
- 3) Advice from Breckland Council that Declaration of Interest forms can be completed and submitted on-line.

123 Any Other Matters (for information only)

The Clerk reported that he had bought a new printer. This had effectively been purchased by utilising the quarterly computer/equipment allowance.

124 Agenda items for next meeting:

- a) Replacement street light
- b) Pavilion funding.

125 Next Meeting:

Wednesday, 14th September 2022 at 7.30 p.m.

There being no further business, the meeting closed at 8.50 p.m.

Chairman

Date

