

Pre-Meeting Business: None

Public Participation: None

NORTH ELMHAM PARISH COUNCIL

Minutes of the

ANNUAL MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 10th May, 2023

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001 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. B. Gee, Mr. P. Grainger, Mr. J. Labouchere, Mr. N. Markwell and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk) and Mr. G. Bambridge (District Councillor).

002 Election of Chair

One nomination as follows:

Mrs. J. Borgnis (nominated by Mr. Labouchere and seconded by Miss Ferris). All in favour.

003 Election of Vice Chair

One nomination as follows:

Mr. M. Phillips (nominated by Mr. Fitzalan Howard and seconded by Mr. Markwell). All in favour.

004 Apologies for absence:

Mrs. A. Keeble and Mr. M. Rayner

005 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

006 Minutes of Meeting held on Wednesday, 5th April, 2023:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mr. Smith)

UPDATED INFORMATION AND MATTERS ARISING

007 Update on Affordable Housing Scheme (item 305)

Nothing to report.

008 Land Management Matters (item 306)

- a) Village Green The grass has been cut today. A quotation of £3.8K + VAT has been obtained to carry out the necessary work on the trees. Two other quotations are to be obtained. The annual RoSPA inspection is to take place in June. One item possibly requires attention before the visit. Mr. Phillips will discuss the matter with NGF Play Ltd.
- (b) Cathedral Ruins The cost of a Charles the Third Coronation seat (three seater) is £1,038. Mr. Fitzalan Howard proposed that one be purchased and this was seconded by Mr. Markwell. All in favour.
- (c) Cathedral Meadows Nothing to report.
- (d) Broom Green Mr. Labouchere advised it is planned for the pond to receive attention during the last week in June with, hopefully, the necessary machinery being supplied by Messrs. Goff and Cook.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters The footpath and Church Lane bridge are to be temporarily closed to enable the necessary work to be carried out. The permissive signs have been removed and replaced by signs referring to the word "lineside".
- (g) Prince William Wood Mr. Markwell has identified five dead trees which are well hidden.
- (h) Church Meadow Mr. Fitzalan Howard said that the north side of the church is very damp. The original intention was for a trench to be dug which would turn right to the graveyard. After consideration, it is proposed to dig a trench across Church Meadow with a pipe to be taken to the edge of Jubilee Wood where there is a ditch. All were in favour of this course of action.

009 Allotments (item 307)

Nothing to report.

010 Street Lights (item 308)

Nothing to report.

011 Highway Matters (item 309)

The cracked manhole on Holt Road has been reported to Highways.

012 Pavilion and Playing Field (item 310)

The kitchen has been subjected to PAT. There have recently been some problems on the Playing Field and, as a result, the police are to monitor the situation. A RoSPA inspection is to be carried out in June. A communication has been received from the Walking Football Team (Mr. Mullany) who says that the pitch on which they play has been badly affected by bore holes made by rodents. He believes there is a high risk of injury through tripping up whilst playing. A request has been made for the Parish Council to examine the area in question. This has been done by the Chairman and Mr. Smith who were unable to locate any holes in the surface. The Clerk will write to Mr. Mullany to arrange a meeting to discuss the matter. Mr. Reeve, Chairman of the Football Club, will also be invited. The Chairman thanked Mr. Smith for all the arrangements and hard work in respect of the Coronation lunch. Mr. Smith wished to place on record the Parish Council's appreciation for the assistance provided by Power-Medix Electrical Services regarding the installation of the defibrillator and a number of other matters.

013 Youth Club facilities (item 311)

Nothing to report.

014 Eastgate Centre (item 312)

Nothing to report.

015 Brookside Development update (item 313)

A resident has complained that the working on Saturdays has been going past the agreed deadline.

016 Risk Management – considerations and updates (item 314)

Nothing to report.

017 Overview of Parish Council financial situation (item 315)

Nothing to report.

018 Defibrillators (item 316)

Nothing to report.

019 Call for Sites update – Breckland Council (item 317)

The Chairman said that a considerable number of forms opposing the “Railway Village” have been delivered to Breckland Council. Both Langham Parish Council and Fulmodeston Parish Council have declared their support for CANT.

020 Pavilion Funding (item 318)

Nothing to report.

021 Annual Budget (item 319)

Nothing to report.

022 Archive Group records (item 321)

Nothing to report.

023 Report from County/District Councillor

Mr. Bambridge reported that he had only heard one person speaking in favour of the curiously named “Railway Village”. Both he and Mr. Borrett are opposing this proposal on principle and for a number of reasons including the nature of the existing roads and lack of infrastructure. Elsing and Brisley Parish Councils have announced that they are fully supporting the CANT campaign.

024 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

19/4/23	Npower (street light electricity 1/3/23 to 31/3/23) – (d/d)	£213.23
30/4/23	Biffa (wheelie bin service from 1/4/23 to 28/4/23) - (d/d)	£150.43
10/5/23	D. Tyson (pavilion cleaning for April)	£156.30
10/5/23	Mandrake (UK) Ltd – April payroll	£26.40
10/5/23	Julian Duffield (work in Cathedral Ruins)	£308.04
10/5/23	Anglian Water (playing field from 2/1/23 to 1/4/23)	£147.44
10/5/23	Anglian Water (pavilion from 2/1/23 to 1/4/23)	£23.38
10/5/23	Ace Fire (annual service of extinguishers and equipment)	£60.90
10/5/23	BHIB Ltd (annual insurance)	£655.50
10/5/23	E-on Next (pavilion from 27/3/23 to 1/5/23)	£132.39
10/5/23	K. Webb (Clerk’s pay for April)	£765.92
10/5/23	HMRC (Tax and N.I. on Clerk’s pay)	£218.91
10/5/23	Community Heartbeat Trust (annual VETS)	£120.00 **
10/5/23	Power-Medix Electrical Services (electrical installation)	£1,556.88
10/5/23	Fire and Fork (Coronation burgers and hot dogs)	£377.00
10/5/23	J. Borgnis (new basketball hoop)	£12.49
10/5/23	P. W. Carr (binoculars for CSW)	£30.99

**** Enquiries will be made as to whether it is still appropriate and necessary to pay this fee.**

(Expenditure approved by all members)

b)	Schedule of income:-	
11/4/23	Breckland Council (Precept – 6 months)	£20,265.00
28/4/23	Foxburrow Farms (A. M. Smith – half yearly rent)	£2,344.50

Balances (at 8/5/23):- Current a/c - £137,589.23, Business Premium a/c - £40,075.57

025 To Consider Planning Applications and Determinations:-

a) Applications

- (i) TRE/2023/0120/TCA – need to fell dead cherry tree – Oakridge, 26 Eastgate Street – no objections.
- (ii) 3PL/2023/0417/HOU – Field View, Pump Street – erection of orangery on existing side elevation and existing kitchen window to be converted to a door opening into the proposed orangery – no objections.
- (iii) 3PL/2023/0282/O – outline planning permission with all matters reserved for proposed dwelling and redevelopment of existing dwelling – William Seaman (Yaxham) Ltd – 55 Eastgate Street – no comments.

b) Determinations

None

026 Correspondence

- 1) Rural Payments Agency – applying for the Basic Payments Scheme.
- 2) Rural Payments Agency – applying for revenue payments.
- 3) Rural Payments Agency – an update.
- 4) E-On Next advising that on 1/4/23 the Energy Bill relief Scheme (EBRS) changed to the Energy Bill discount Scheme (EBDS).
- 5) An update on the Priscilla Bacon Hospice.

027 Any Other Matters (for information only)

None

028 Agenda items for next meeting:

None

029 Next Meeting:

Wednesday, 7th June 2023 at 7.30 p.m.

Wednesday, 24th May 2023 at 7.30 p.m. (Annual Parish Meeting)

There being no further business, the meeting closed at 9.05 p.m.

Chairman

Date

