

Pre-Meeting Business: None

Public Participation: The following matters were raised:-

- a) The drain at the station end of Eastgate Street is blocked. Mr. Grainger is to advise Highways and Mr. Labouchere will speak to the Drainage Board (Mr. George)
- b) Some disapproval was expressed at the naming of the new development – Boars Hill. The issue will be brought to the attention of the developers. Alternative suggestions were Basil’s Meadow or Basil’s Place.
- c) The Archive Group has a lot of material. Drawers and cupboards are needed for storage purposes with perhaps the Institute being used to house the records. Mr. Fitzalan Howard suggested that the records be put on line so that they were readily accessible for all and that the Archive Group could hold discussions with Norfolk Archive Office. The matter will be discussed further at the next meeting when detailed information will be given regarding the amount of material, i.e. measurements to be provided of storage capacity required.
- d) Delight was expressed by all that Elmham News had won a national competition in which it was judged to be the best A5 magazine out of 450 entries, a truly wonderful achievement and a fantastic effort by everyone involved.

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 1st February, 2023

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244 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mrs. A. Keeble, Mr. J. Labouchere, Mr. M. Rayner and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk) and three parishioners.

245 Apologies for absence:

Mr. B. Gee, Mr. N. Markwell and Mr. G. Bambridge (District Councillor)

246 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

247 Minutes of Meeting held on Wednesday, 4th January, 2023:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mr. Smith).

UPDATED INFORMATION AND MATTERS ARISING

248 Update on Affordable Housing Scheme (item 219)

Nothing to report.

249 Land Management Matters (item 220)

- a) Village Green The new dog waste bin has been received and duly erected. Trees have been cut near the power lines.
- (b) Cathedral Ruins The railings placed around the tower are back in place.
- (c) Cathedral Meadows Brown and Co recommend that the Stewardship Agreement be extended for a further five years. The necessary forms have been submitted.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters
Mr. Rayner had received a reply to the query as to why the path notices are still referring to “permissive”. The Railway Company is checking with their solicitors. Signs without the word “permissive” have been made and are ready to be installed.
- (g) Prince William Wood Nothing to report.

250 Allotments (item 221)

A skip was hired to enable rubbish to be moved and, as a result, the area is much tidier than before. Some work is to be carried out on the water system.

251 Street Lights (item 222)

Work on the light in Eastgate Street has commenced. Breckland Council needed to do some drainage work in Pump Street so the work has been delayed but is due to start on 3rd February.

252 Highway Matters (item 223)

The bollard near the Surgery has been reinstated. Mr. Carr is preparing a Community Speedwatch flier to go in Elmham News. There are nine volunteers and activities should commence by the end of February. Sincere thanks were expressed for Mr. Carr's efforts. Mr. Grainger reported that investigations into the serious accidents last year have not yet been completed. Drivers were breath tested but, according to the police report, alcohol was not involved. The drain issue on Eastgate Street is to be raised with Highways. The possibility of extending the 30 mph limit southwards was mentioned. If the affordable housing scheme proceeds, the boundary is likely to be moved back.

253 Pavilion and Playing Field (item 224)

Mr. Smith reported that most of the lights had been done. The defibrillator and cabinet are due to be received within the next few days. North Elmham Football Club is about to make a payment shortly for the hire of facilities. The local elections are due to take place on 4th May, 2023 and the District Council has been advised of a charge of £240 for the hire of the pavilion.

254 Youth Club facilities (item 225)

Nothing to report.

255 Eastgate Centre (item 226)

Nothing to report.

256 Brookside Development update (item 227)

It has been reported that the development is to be renamed Boars Hill.

257 Risk Management – considerations and updates (item 228)

Nothing to report.

258 Overview of Parish Council financial situation (item 229)

Nothing to report.

259 Defibrillators (item 230)

The defibrillator is awaited. Volunteers to be trained will be contacted when it arrives.

260 Call for Sites update – Breckland Council (item 232)

A start date has still not been announced for the consultation. Mr. Rayner has formulated a draft response which is to be submitted after the final questionnaire is received. The importance of question 13 was stressed and there are two key areas – new settlements and settlement boundary issues with implications for affordable housing schemes. Mr. Rayner was thanked for his excellent work on this highly important matter and he will prepare a piece for Elmham News.

George Freeman M.P. has replied to our letter but hasn't confirmed that he will speak out against the curiously named "Railway Village". He will be asked to do so in a further letter to be drafted by Mr. Rayner. There have only been two responses to the suggestion of 22nd February as a meeting for CANT. The Chairman will chase those who have not replied.

261 Pavilion Funding (item 233)

Norfolk F.A. have indicated that grants of up to £25K may be available and have requested further information, including size of areas. Mr. Grainger is to prepare a plan illustrating what is required and this will be submitted for consideration. A professional plan will be drawn up at a later date, if needed.

262 Police Community Resolution for criminal damage incident (item 234)

Mr. Gee is to contact the young person responsible for this crime with a view to arranging the next piece of work to be carried out.

263 Annual Budget (item 235)

Nothing to report

264 King's Coronation celebrations

The Coronation weekend is to be from 6th to 8th May. Mr. Smith felt that the Playing Field should be used rather than the Village Green with a barbecue provisionally booked and the suggestion being for everyone to receive a free burger. The intention is for music to be provided by two bands. It is also hoped that the Football Club will get involved. It was felt that the 70th Jubilee celebrations received a generally poor response although the inclement weather may have played a part. The fireworks were well attended. Mr. Smith is to investigate the possibility of obtaining grant finance.

265 Report from County/District Councillor

None

266 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

19/1/23	Npower (street light electricity 1/12/22 to 31/12/22) – (d/d)	£271.25
23/1/23	Biffa (wheelie bin service from 24/12/22 to 20/1/23) - (d/d)	£150.43
1/2/23	E-on Next (pavilion electricity from 5/12/22 to 1/1/23)	£118.15
1/2/23	E-on Next (pavilion electricity from 2/1/23 to 29/1/23)	£130.77
1/2/23	K. Webb (Clerk's pay for January)	£1,125.40
1/2/23	HMRC (Tax and N.I. on Clerk's pay)	£370.71
20/1/23	K. Webb (quarterly computer allowance) – (standing order)	£20.00
1/2/23	D. Tyson (pavilion cleaning for January and materials)	£149.06
1/2/23	Anglian Water – pavilion from 2/10/22 to 1/1/23	£33.36
1/2/23	Anglian Water – playing field from 2/10/22 to 1/1/23	£100.22
1/2/23	Mandrake (UK) Ltd – December payroll	£26.40
1/2/23	Mandrake (UK) Ltd – January payroll	£26.40

1/2/23	Glasdon (UK) Ltd – dog waste bin	£218.26
1/2/23	B. Gee (hire of skip from Gamble Plant - allotments)	£252.00
1/2/23	M. Phillips (two bottles of wine – volunteers’ Christmas gift)	£17.00
1/2/23	J. Duffield (work in Cathedral Ruins – Dec & Jan)	£315.00
1/2/23	J. R. Fletcher (key keeping – December and January)	£62.50
1/2/23	North Elmham PCC (annual grant-graveyard grass cutting)	£1,000.00
1/2/23	Age UK Norfolk (donation)	£50.00
20/1/23	Information Comms Office (annual registration) – (d/d)	£35.00

(Expenditure approved by all members)

b)	Schedule of income:-	
13/12/22	Allotment rents	£25.00
13/12/22	Pavilion takings	£50.00
7/12/22	Rural Payments Agency (Higher Level Entry Stewardship)	£2,698.80
20/1/23	Pavilion takings	£30.00
19/1/23	HMRC (VAT refund from 19/11/21 to 31/7/22)	£1,810.76

Balances (at 30/1/23):- Current a/c - £127,534.95, Business Premium a/c - £39,027.05

The contract with Biffa is to be examined in May as it is understood that Breckland Council currently provides a more cost effective alternative.

267 To Consider Planning Applications and Determinations:-

- a) **Applications**
T1 – Ash – Fell at Field View, Pump Street. Unsteady tree with wet rot fungus – TRE/2023/0002/TCA
- b) **Determinations**
 - (i) Mr. and Mrs. Robson – demolition of existing structure and erection of side/rear extension, alterations and widening of access – 3PL/2022/1324/HOU – 7 Eastgate Street – approved

268 Correspondence

- 1) Police Safer Neighbourhood Team – next meeting 24/5/23
- 2) Details of the photo ID needed to vote in the May elections.

269 Any Other Matters (for information only)

The Clerk reminded all that the local elections are due to take place on 4th May and those wishing to stand will need to follow the procedures for submitting the necessary documentation.

270 Agenda items for next meeting:

Archive Group records.

27 Next Meeting:

Wednesday, 1st March 2023 at 7.30 p.m.

There being no further business, the meeting closed at 9.00 p.m.

Chairman

Date