

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: a) Street light number 18 in Eastgate Street is surrounded by trees and bushes. As such, no light is reaching the road. Mr. Fitzalan Howard is to inspect.  
b) One parishioner thought any attempt to stop large lorries coming through the village was ridiculous. It was also felt that there was no need to spend money on road signs or notice boards and the most recent build-out had been a mistake.  
c) A letter of concern had been received regarding the new proposed miniature railway. The Chairman and Mr. Rayner are to have a meeting with Messrs Robinson and Cullen on the morning of 8<sup>th</sup> February. They are to start at County School and will walk the length of the track. There had been previous agreements with the railway but it was uncertain exactly how far the model rail line is going. A parishioner had enquired but had not received a response.

## **North Elmham Parish Council**

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 5<sup>th</sup> February, 2020**

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**304 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. T. Fitzalan Howard, Mr. P. Grainger, Mr. M. Rayner and Dr. P. Wade-Martins.

**Also in Attendance:** Mr. K. Webb (Clerk) and eight parishioners

**305 To Consider Apologies for Absence:**

Mr. J. Brown, Mr. J. Labouchere, Mr. C. Smith and Mr. G. Bambridge (District Councillor).

**306 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

**307 Minutes of Meeting held on Wednesday, 8<sup>th</sup> January, 2020:**

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Dr. Wade-Martins).

## **UPDATED INFORMATION AND MATTERS ARISING**

### **308 Land Management Matters (item 274)**

- (a) Village Green The Chairman is to chase progress with the new tree.
- (b) Cathedral Ruins The new hedge along the north side is establishing well and the property looks in good order.
- (c) Cathedral Meadows A final draft of the information panel was approved by members subject to some minor corrections. Dr. Wade-Martins reported that there is likely to be a significant cost in replacing some of the original fencing but the scale of the work will be assessed after the hedges have been cut. That is due to take place before the end of February.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood Hedges will be cut back on the perimeter with an estimated cost of about £300.
- (f) Bridleway on disused railway line Nothing to report.
- (g) Prince William Wood The following action was agreed:-
  - (i) Fire break – Mr. Fitzalan Howard has inspected. An area is to be kept clear.
  - (ii) Rubbish bin – A rubbish bin has been installed.
  - (iii) New dog bin – A new bin has to be on Highways land so a suggested position is opposite the entrance on the other side of the road. The entrance is, however, owned by Breckland Council so could be an option.
  - (iv) Fence – A quotation has been obtained and a decision on how to proceed will be made in due course.
  - (v) The tree stumps and the overhanging branches have been dealt with.

### **309 Street Lights (item 275)**

A problem with light number 7 has been rectified. Light number 18 will be inspected (see “Public Participation” above).

### **310 Highway Matters (item 276)**

Dr Wade-Martins reported that:

*Parish Partnership Bid 2020/21.*

We await the NCC decision on our three bids for next year.

#### *Other matters*

##### *The 2019/20 Parish Partnership project*

At a further site meeting the residents decided not to remove their hedges but to cut them back to the main stems to maximise the parking area available. The road will need to be closed, except for residents and all residents will be notified.

Note: At the time of the meeting the timing for the work had not been confirmed but, during the meeting, an email came in to PWM as follows:

“Planned start date is 6<sup>th</sup> April allowing 2 weeks (Excluding Easter) for the work, pending approval of the road closure.”

*Attempts to set up speed traps on Station Road.* We now understand that if local residents would like to set up a Community Speedwatch Scheme for Station Road, and if that team records 11 examples of speeding in a month, then the police will follow that by setting up their own speed traps. It was agreed that the Parish Council will ask Station Road residents if they would like to set up such a Community Speedwatch team.

*Access to a resident’s driveway opposite the Holt Road buildout.* Still no progress although PWM has reminded the Highways Engineers again and the resident concerned has asked our County Councillor to take up the issue for her. She feels that at least one kerb on each side of her driveway needs to be lowered to make her access safe.

*Overhanging trees at the east end of Eastgate Street.* The farmer that afternoon had sent a message to say that he had cut back the overhanging branches. Mr Fitzalan Howard offered to check and notify the Clerk.

*Reporting Highways faults.*

- (a) The “North Elmham” sign on Brisley Road now has two new legs replacing the old ones that had rotted through.
- (b) The poor tarmac surface under the Broom Green arch which we reported a year or more ago has been replaced and the road where it frequently floods has been raised.

*Leaves on streets and pavements.* No action to be taken.

*Large puddle hole at the Station Road letter box.* We have now filled the hole with two loads of road planings. A local resident is pleased she can post a letter without getting her feet wet!

*New gateway.* A new 10ft gateway has been made into the hedge on the north side of the Worthing Turn on the Billingford Road, apparently without planning consent. This is a potentially hazardous highways issue and the matter will be reported to Breckland as the planning authority.

Mr. Grainger had received SAM2 data and it is apparent that the build-out is having a positive impact in reducing the speed of traffic. The results so far have been very encouraging and will be reported in Elmham News after clarification and further analysis. Thanks were expressed to Messrs Braybrook and Fletcher for all their work with SAM2.

**311 Eastgate Centre (item 277)**

A new Committee representative will be needed at some stage.

**312 Pavilion and Playing Field – Play Area (item 278)**

Anglian Water are due to visit on 12<sup>th</sup> February to hopefully resolve the problem previously identified.

**313 Allotments (item 279)**

One allotment has been let in the past week with the prospect of another one being let next week.

- 314 Volunteers (item 280)**  
The new litter bin near the church has been placed between the notice board and the dog bin.
- 315 Website (item 281)**  
Advice has been sought on the website accessibility requirements. It seems that some adjustments will be needed although it is not completely clear what action will have to be taken. Further enquiries will be made to determine the best way forward.
- 316 Plans for all weather footpath from Oak Avenue to Spencer Close (item 282)**  
Nothing to report.
- 317 Pump at the north end of the village (item 283)**  
A quotation of £3,490 had been obtained to replace the pump. It was generally felt that this was far too high and, as such, no further action will be taken. Proposed by Mr. Grainger and seconded by Dr. Wade-Martins. All in favour.
- 318 Rental assessment (item 284)**  
Nothing to report
- 319 Memorial Hall (item 285)**  
See item 331
- 320 The Memorial Hall Working Group (item 286)**  
See item 331
- 321 Junior football coaching (item 287)**  
Nothing to report. Attempts will be made to reactivate the group in September.
- 322 North Elmham Community Plan (item 288)**  
Nothing to report
- 323 Footpath on railway line (item 289)**  
A letter had been sent to Mr. Cullen, Station Master, County School Station, Mid-Norfolk Railway but there had been no response. There is to be a meeting on February 8<sup>th</sup>.
- 324 Heritage Railway (item 290)**  
Nothing to report
- 325 Brookside Development (item 291)**  
It had been decided that the first two barns are to be left as they are for bats. The wall is to remain in order to mark the boundary.
- 326 Footpaths (entrances and exits) (item 292)**  
Nothing to report

- 327 Visit to recycling Centre (item 293)**  
A visit had been made on the morning of 5<sup>th</sup> February to Costessey by the Chairman, Dr. Wade-Martins, Mr. Fitzalan Howard and Mr. Rayner. All agreed that it had been very interesting. Thanks were given to Dr. Wade-Martins for making the arrangements.
- 328 Maintenance of Parish Seats (item 294)**  
Work is to be carried out during the Summer.
- 329 Anti-social behaviour deterrent**  
Mr. Fitzalan Howard asked if we should request parental involvement and Mr. Grainger wondered if we should consider installing CCTV cameras with four or five costing in the region of £3K. It was agreed to leave the matter for now but to continue to monitor for the next few months. The position will be looked at again in September.
- 330 Update on additional affordable housing**  
Three Housing Associations have been identified and it was agreed to invite all three to separate discussions. A suitable date is to be identified.
- 331 Sports, Social and Community Facilities Review**  
A report had been submitted by Messrs Grainger and Rayner. The initial intention is to collate details about current activities in the village with information about existing facilities and what they provide. The list will be distributed to members. The key questions will be what is being offered, what may need to be offered and is there anything preventing progress.
- 332 New information panel**  
All agreed to proceed with the new panel as previously detailed.
- 333 Accounts for Payment and Schedule of Income**
- |         |  |         |
|---------|--|---------|
| a)      | Resolved to approve the following Accounts for payment:- |         |
| 5/2/20  | D. Tyson (pavilion cleaning for January)                 | £98.52  |
| 5/2/20  | K. Webb (Clerk's pay for January)                        | £708.84 |
| 5/2/20  | HMRC (tax on Clerk's pay)                                | £82.00  |
| 5/2/20  | HMRC (National Insurance on Clerk's pay)                 | £21.41  |
| 5/2/20  | J. Duffield (work in Cathedral Ruins)                    | £110.37 |
| 5/2/20  | Anglian Water (Playing Field from 2/10/19 to 1/1/20)     | £265.52 |
| 5/2/20  | Anglian Water (Pavilion from 2/10/19 to 1/1/20)          | £40.40  |
| 5/2/20  | Norfolk PFA (annual membership)                          | £25.00  |
| 20/1/12 | K. Webb (quarterly computer allowance)                   | £20.00  |
- (Expenditure approved by all members)
- |         |   |         |
|---------|---|---------|
| a)      | Schedule of Income:                               |         |
| 2/12/19 | Bank interest (from 2/9/19 to 1/12/19)            | £14.56  |
| 9/1/20  | Pavilion takings                                  | £30.00  |
| 30/1/20 | Breckland Council (hire of pavilion for election) | £210.00 |

Balances (as at 30/1/20):- Current a/c - £73,526.73, Business Premium a/c £29,963.15

**334 To consider Planning Applications and Determinations:-**

**a) Applications**

None

**b) Determinations**

(i) Heydon Properties Ltd – erection of 3 bay garage and change of use of land to residential curtilage at Threshing Barn, Worthing Road – (3PL/2019/1036/F) - approved

(ii) Mr. and Mrs. Grainger– erection of a new dwelling at the Post Office, 62 Holt Road – (3PL/2019/1527/F) - withdrawn

**335 CORRESPONDENCE – 5/2/20**

- 1) Police Crime Update report for January, 2020
- 2) Request from Each Anglia's Children's Hospices for support (£50 suggested – to be confirmed at the next meeting)
- 3) Invite to a tour of The Nook, the newest hospice near Poringland
- 4) Quotation from BD Fencing and Landscaping (to be discussed further after clarification of precise requirements)
- 5) Letter regarding the Walsingham Way Pilgrimage Route (Mr. Fitzalan Howard to liaise)
- 6) Letter from parishioner regarding the miniature railway at County School (meeting to be held on 8/2/20)
- 7) Letter from parishioner regarding the building work in Larch Grove (Chairman to respond – there are presently only two small 20 mph signs. It was felt that we might ask for some more roundels in next year's Parish Partnership application)

**336 Announcements**

The Archive Group is to consider whether they will retain the individual questionnaires from the village survey.

**337 Agenda items for next meeting:**

- (i) Co-option of new members
- (ii) Report on Walsingham Way Pilgrimage Route (Mr. Fitzalan Howard)

**338 Next Meeting:**

Wednesday, 4<sup>th</sup> March 2020 at 7.30 p.m.

There being no further business, the meeting closed at 9.24 p.m.

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Chairman

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Date



