

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: None

## **North Elmham Parish Council**

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 3<sup>rd</sup> April, 2019**

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**396 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. M. Gower, Mr. P. Grainger, Mr. J. Labouchere, Mr. C. Robinson, C. Smith and Dr. P. Wade-Martins.

**Also in Attendance:** Mr. K. Webb (Clerk), Mr. G. Bambridge (District Council) and three parishioners.

**397 To Consider Apologies for Absence:**

None

**398 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted. Mr. Gower declared that his neighbours had submitted a planning application which was due to be discussed later in the meeting (Dale Farm, Great Heath Road)

**399 Minutes of Meeting held on Wednesday, 6<sup>th</sup> March, 2019:**

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mr. Labouchere)

## **UPDATED INFORMATION AND MATTERS ARISING**

**400 Land Management Matters (item 371)**

- (a) Village Green The work to the oak tree next to the property in Cedar Close has been completed. As previously agreed, the cost has been split equally between the Parish Council and the property owners. The new dog bin (Fido 25) plus post is due to arrive shortly.

(b) Cathedral Ruins Dr Wade-Martins reported that English Heritage had organised an archaeological excavation in Bob Fletcher's garden to confirm ground conditions for building buttresses to stop the boundary wall collapsing. This had shown that the buttresses can be built on natural clay and they will miss the fill of the medieval ditch. This work can now proceed.

(c) Cathedral Meadows Mr Gower reported that he and Dr Wade-Martins had met at the seat and talked to Mr Labouchere who had agreed to carry out the necessary repairs for £100. This will involve splicing on new feet, re-fixing one arm and one rear slat and re-enforcing the back support for the seat. All agreed.

Dr Wade-Martins reminded members that at the November meeting it had been agreed to put the following items in the budget for the new financial year:

- to install a printed metal finger post in the rose garden pointing down Church Lane saying "Cathedral Meadows, Millennium Wood and public footpath", replacing the worn out wooden hand painted finger post which will be removed, for £280 quoted by Soanes Signs.
- to install a new information panel about the history of Cathedral Meadows, its wildlife and archaeology for £1,359. However, he will postpone a start on this until the newly elected Parish Council has been given the opportunity to discuss it further.
- to spray Church Meadow to clear the nettles and thistles which were so bad last year for a price of up to £150 quoted by Rory Hart.

He will now proceed with these items.

A request had been received from Mr. Fish to reduce his rent from £500 to £400 because his income has gone down. It was agreed to discuss this and the Parish assets, in general, at the June meeting.

(d) Broom Green Nothing to report.

(e) Millennium Wood A sign has been placed on the gate requesting that no dog waste bags are left behind.

(f) Bridleway on disused railway line Nothing to report.

(g) Prince William Wood Nothing to report.

#### **401 Street Lights (item 372)**

Mr. Fitzalan Howard reported that light number 42 has still not been replaced and Westcotec will again be chased.

#### **402 Highway Matters (item 373)**

A second letter had been received from the leader of the County Council which assured us that their arrangements for the new build-out in Holt Road will now proceed (although it will unfortunately be a year late) and that they are progressing the car parking scheme for Eastgate Street. A design for the latter is still awaited. They don't want our SAM2 data and the elevated yellow warning lines on the B1145 are not an option. It is very disappointing that the NCC are showing such little interest in our SAM2 data but a recent front page story in the Eastern Daily Press confirms that numerous parishes throughout the County are experiencing similar frustrations. Why can't the police have the data for setting up the best time for speed traps, for instance?

We, along with many others, feel that NCC should be making much more use of this information. Mr Grainger will write an article for Elmham News outlining the significance of the data collected so far for Station Road. He will also share our information with Dan Grimmer (EDP). Mr. Bambridge said that he would advise the SNAP team. Dr. Wade-Martins is to draft a response to the leader of NCC, thanking the road engineer, John Cotton, for the progress he has made since taking over but pointing out our strong disappointment that such little interest is being shown in our SAM2 data.

**403 Eastgate Centre (item 374)**

Mr. Fitzalan Howard reported that the sum of £351.95 had been raised by the Guides and the Before & After Club.

**404 Pavilion and Playing Field – Play Area (item 375)**

The seat near the pavilion has been repaired. It was confirmed that the Bowling Club's rent is paid in arrears. CGM has been advised that they have been awarded the grounds maintenance contract for 2019. It is anticipated that the first cut of the cricket pitch will take place in the near future. Six moles have been caught and the potholes in the car park have been filled in with road planings.

**405 Allotments (item 376)**

The rat catcher has visited and seems to have done a good job.

**406 Detailed information map for village/Notice and Information Boards (item 377)**

Nothing to report

**407 Volunteers (item 378)**

The park wall has been repaired.

**408 Village Institute Hall (item 379)**

Nothing to report

**409 Website (item 380)**

Nothing to report

**410 Traffic and parking issues in Eastgate Street (item 381)**

Nothing to report

**411 Member to act as planning applications “watcher” (item 382)**

Nothing to report

**412 Church Meadow update (item 383)**

Neighbours are going to put up a new fence and dig a trench for drainage purposes.

**413 Update on development matters (item 384)**

Nothing to report

**414 V.E.T.S. (item 385)**

Nothing to report

- 415 New grit boxes (item 386)**  
The County Council has rejected the request for an additional grit bin in Orchard Close. We are advised that they have almost reached if not already exceeded the number of grit bins in the County that can be managed by the resources at their disposal.
- 416 Draft agreement re the sale of land at Brookside Farm (item 387)**  
A meeting is to be arranged within the next few weeks where details of the development will be revealed.
- 417 Memorial Hall (update following initial meeting) (item 389)**  
Nothing to report
- 418 Report from District Councillor**  
Mr. Bambridge reported that grants of £1.4m will be made this year to assist with community projects with the main focus being on the five market towns in the District. Discounts on rates are still being offered to new businesses. In addition, some grants will be given to start-up businesses via a Dragons' Den type process.
- 419 Plans for all weather footpath from Oak Avenue to Spencer Close**  
A parishioner had questioned the plan to have an all-weather footpath from Oak Avenue to Spencer Close. In the village survey, following the receipt of monies in respect of the mobile 'phone mast, only three people had voted for this as a preferred option for receipt of funds. This project has, however, been in abeyance and it was agreed that Mr. Smith would obtain a path specification and some quotations. The intention would be for it to match the existing path.
- 420 Accounts for Payment and Schedule of Income**
- a) Resolved to approve the following Accounts for payment:-**
- |         |   |         |
|---------|---|---------|
| 11/3/19 | E-on (street lights – February)                             | £182.57 |
| 31/3/19 | Thinking Rural (payroll services – February)                | £12.00  |
| 31/3/19 | D. Tyson (pavilion cleaning for March)                      | £117.45 |
| 31/3/19 | J. Duffield (work in Cathedral Ruins and car park)          | £157.88 |
| 31/3/19 | Hardy Landscape Management (cutting of moat and banks)      | £720.00 |
| 31/3/19 | Josun Cole (stone clearance and mowing)                     | £145.00 |
| 31/3/19 | E-on (pavilion electricity from 13/12/18 to 18/3/19)        | £265.47 |
| 31/3/19 | Tim Braybrook (tree work on Village Green – 50% cost)       | £222.50 |
| 31/3/19 | R. Brown (timber for seat repair and sand for wall repair)  | £21.00  |
| 31/3/19 | K. Webb (travel expenses from 1/1/19 to 31/3/19)            | £36.45  |
| 3/4/19  | Environment Agency (general drainage charges)               | £104.66 |
| 3/4/19  | R.P. Environmental Services (mole control – football pitch) | £90.00  |
| 3/4/19  | R.P. Environmental Services (rodent control – allotments)   | £90.00  |
| 3/4/19  | K. Webb (Clerk's pay for March)                             | £648.04 |
| 3/4/19  | HMRC (tax on Clerk's pay)                                   | £107.20 |
| 3/4/19  | HMRC (National Insurance on Clerk's pay)                    | £15.22  |

(Expenditure approved by all members)

**b) Schedule of Income:**

4/3/19	Bank interest (3/12/18 to 3/3/19)	£13.42
8/3/19	Pavilion takings	£40.00
26/3/19	North Elmham Institute Bowls Club (rent)	£75.00

Balances (as at 31/3/19):- Current a/c - £51,085.50, Business Premium a/c £27,420.61

**421 To consider planning applications and determinations:-**

**a) Applications**

- (i) Mrs. H. Hetherington – erection of two storey extensions to side of property, new porch to the front at Dale farm, Great Heath Road. To add a skin around the existing walls to match the stone of the new extensions (revised scheme) - (3PL/2019/0332/F) – previous application refused and it is considered that the reasons for this remain; i.e. size and design of the building is not in keeping with the rural environment (the development is too large). It is obvious from the road as a number of trees have been removed. Proposed by Mr. Labouchere and seconded by Mr. Grainger. (All in favour except Mr. Gower, who abstained).
- (ii) Miss N. Segger – removal of existing garage and erection of two storey side and single storey rear extension and entrance porch at 15 Cathedral Drive – (3PL/2019/0218/HOU) – no objections

**b) Determinations**

- (i) Miss N. Segger – removal of existing garage and erection of two storey side and single storey rear extension and entrance porch at 15 Cathedral Drive – (3PL/2019/0218/HOU) – approved.
- (ii) Mr. G. Carter – conversion of barn and stable range into long term let and holiday let at Silverstone Far, off Heath Road – (3PL/2018/1560/F) – approved.

**422 CORRESPONDENCE –3/4/19**

- 1) Breckland Local Plan – notification of extension to public consultations on main modifications
- 2) Planned changes to bus services with effect from 7<sup>th</sup> April, 2019
- 3) Federation of Stibbard and North Elmham schools from 1<sup>st</sup> September, 2019
- 4) Possible visit from Circus Ferrel in May (agreed by members – to be on Village Green. Contact is C. Smith)
- 5) Request to fly the Red Ensign for Merchant Navy day on 3<sup>rd</sup> September (not this year; Breckland raises a flag)

**423 Announcements**

- a) The litter pick is to take place on Saturday, 13<sup>th</sup> April between 9.30 and 11.30 a.m. Unfortunately, only one person has volunteered so far.
- b) A Prince is needed for the village pantomime.

**424 Agenda items for next meeting:**  
None

**425 Next Meeting:**  
Wednesday, 8<sup>th</sup> May 2019 at 7.30 p.m. (Annual Meeting of Parish Council)

There being no further business, the meeting closed at 9.14 p.m.

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Chairman

\_\_\_\_\_  
Date

