

Pre-Meeting Business: There was no representative of the local press present.

Public Participation: Thanks were expressed to the Chairman, Parish Council, Breckland Council and CANT for the united opposition to the unwanted and risible Garden Town proposal. A Christmas tree has been ordered. It is twenty feet high and will cost about £100. Two new speed signs have been positioned in Station Road. Dr. Wade-Martins will make others aware of where all the posts are located. A price to refurbish the pump at the north end of the village has been obtained. The cost will appear in next year's budget.

## North Elmham Parish Council

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**Minutes of the  
MEETING OF THE PARISH COUNCIL  
held at 7.30 p.m. at the Sports Pavilion on  
Wednesday 7<sup>th</sup> November, 2018**

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**255 Those Councillors Present Were:**

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. M. Gower, Mr. J. Labouchere and Dr. P. Wade-Martins.

**Also in Attendance:** Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor), Mrs. D. Dann (CANT Secretary) and eight parishioners.

**256 To Consider Apologies for Absence:**

Mr. P. Grainger, Mr. C. Robinson and Mr. C. Smith.

A letter of resignation had been received from Mrs. Warner. A promotion in her career had resulted in increased responsibility. In addition, the demands of a young family had put extra pressure on her time. All members fully understood this decision and wished to place on record their appreciation of the outstanding contribution made by Mrs. Warner to the Parish Council and the village.

**257 To Receive Declarations of Interest:**

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted. Mr. Gower stated that a planning application had been submitted by his neighbours.

**258 Minutes of Meeting held on Wednesday, 3<sup>rd</sup> October, 2018:**

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Labouchere and seconded by Mr. Fitzalan Howard. Agreed by all.

## **UPDATED INFORMATION AND MATTERS ARISING**

### **259 Land Management Matters (item 218)**

- (a) Village Green The price for the Jim Heffernan Play Area sign is about £50. All agreed to proceed.
- (b) Cathedral Ruins Progress with the wall is expected shortly.
- (c) Cathedral Meadows The inclusion of an information panel, covering the history, archaeology and wildlife of the meadows, in next year's budget was confirmed at a price of £1,359. In addition, a metal finger post to "Cathedral Meadows, Millennium Wood and footpath" is to be located in the rose garden to replace the existing wooden sign. The cost is £280 plus £75 fitting and these sums are also in the budget. The Chairman has volunteered to mend the memorial seat at the entrance to the meadows. Other members will examine it first. Wildlife survey reports are continuing to be produced.
- (d) Broom Green Nothing to report.
- (e) Millennium Wood Nothing to report.
- (f) Bridleway on disused railway line Nothing to report.
- (g) Prince William Wood Nothing to report.

### **260 Street Lights (item 219)**

Mr. Fitzalan Howard is to chase a replacement for the light destroyed in the road traffic accident.

### **261 Highway Matters (item 220)**

Dr Wade-Martins explained that, due to a changeover of our Highways Engineers from Ben Rayner to John Cotton, the issues listed in the last minutes which were discussed with Ben Rayner on 11<sup>th</sup> October remain unresolved. P.W-M had also raised at the meeting:

- a) the idea of installing elevated yellow warning lines on the east and west approaches to the Kings Head crossroads to discourage traffic from overshooting the crossroads,
- b) the need for clarification of the timing of the installation of the build-out in Holt Road,
- c) a design and price for a parking scheme in Eastgate Street to relieve the pinch point near the Eastgate Centre to be put in our next Parish Partnership bid. John Cotton had responded immediately with an estimated price of £5,302 which was less than expected. Agreed to apply straight away for 50% funding for this under the Parish Partnership Scheme for 2019/20.

### **262 Eastgate Centre (item 221)**

Nothing to report

### **263 Pavilion and Playing Field – Play Area (item 222)**

Mr. Brown said that the bottle banks are full. On 16<sup>th</sup> October, he had requested them to be emptied. The Football Club is to contact the Clerk to advise the preferred method of paying their rent.

- 264 Allotments (item 224)**  
Nothing to report
- 265 Detailed information map for village/Notice and Information Boards (item 226)**  
Two boards have been received and they are to be installed by the volunteers.
- 266 Volunteers (item 227)**  
The tree on the village green has been cleared as has the footpath towards Worthing which has been widened. The trod to the allotments has received attention.
- 267 Village Institute Hall (item 229)**  
There is to be a function on Saturday, 10<sup>th</sup> November from 6.00 p.m. to 10 p.m.)
- 268 Website (item 232)**  
Nothing to report
- 269 Individual duties/responsibilities of members (item 236)**  
Mrs. Warner's duties are to be reallocated with a discussion to be held at the next meeting.
- 270 Traffic and parking issues in Eastgate Street (item 242)**  
Nothing to report
- 271 Member to act as planning applications "watcher" (item 243)**  
Nothing to report
- 272 Church Meadow update (item 244)**  
The gates have been supplied and erected. An invoice of £1,725 has been received from Ben Darby in accordance with the quotation previously supplied.
- 273 Report from District Councillor**  
Mr. Bambridge said that he agreed with comments opposing the new Garden Town and he was thanked for all his help and support on this matter. He recommended a watching brief as further attempts in the future cannot be ruled out. He is due to meet George Freeman M.P. next week to discuss this and other things. Mr. Labouchere queried the Guist development where three separate applications had been made, each for six properties, rather than one application for eighteen properties. It appeared that this was a way of getting round the requirement to provide affordable housing. There has been a setback with the Local Plan and it is not likely to be approved before June, 2019.
- 274 Update from the CANT team (item 246)**  
Di Dann reported on the successful meeting at Breckland Council, attended by a considerable number of members and parishioners, where the Lanpro idea of a Garden Town was decisively rejected. Mrs. Dann's report is as follows:-

Following the decision by BDC to support Option 1 at their meeting on 25<sup>th</sup> October, the door has not been closed to Lanpro or any other developer. Team CANT will be meeting again on Saturday 24<sup>th</sup> November at 10.00 (Bawdeswell Garden Centre) to consider advance preparations needed for any future campaign as well as the need for vigilance.

It would be appreciated if North Elmham Parish Council could:

- ✓ Write to George Freeman MP and ask him to make contact with his Parish Councils immediately if he becomes aware of anything which re-emerges from Lanpro or any other developer.
  
- ✓ Write to local Parish and Town Councils and ask them to set aside some money from their year end balance at 31<sup>st</sup> March 2019 as an earmarked reserve fund for future campaigns. As well, ask them to add a contingency fund into their budget for the year 2019/20 to bolster the funds which would be needed in a future campaign. **If these reserve funds were created then it not only enables a professional campaign to be fought but it sends a message to developers.** Team CANT will be looking at the profiles of Planning Consultants and QC's. These are the professionals who might need to be used in any future proposal.
- ✓ Senior Planning Officers are most likely to be one of the first points of contact for speculating developers. District Councillors need to maintain a really good rapport with Senior Officers so that they can feed back this information immediately to their parishes. Thanks to Cllr Bambridge for his support.

The members of the Parish Council wished to place on record their appreciation of the efforts of Mrs. Dann, Mr. Bambridge, Mr. Borrett and Mr. Cutcher. Gifts were given to Mrs. Dann and Mr. Cutcher.

## 275 **Dates for 2019 Parish Council meetings**

The following dates were agreed:-

9th January  
6th February  
6th March  
3rd April  
8th May (AMPC)  
29th May (APM)  
5th June  
3rd July  
7th August  
4th September  
2nd October  
6th November  
4th December

## 276 Accounts for Payment and Schedule of Income

### a) Resolved to approve the following Accounts for payment:-

|          |  |           |
|----------|--|-----------|
| 12/10/18 | E-on (street lights – September)                             | £158.45   |
| 7/11/18  | Norse (monthly grounds maintenance)                          | £847.33   |
| 7/11/18  | K. Webb (Clerk’s pay for October)                            | £631.80   |
| 7/11/18  | HMRC (tax on Clerk’s pay)                                    | £102.40   |
| 7/11/18  | HMRC (National Insurance on Clerk’s pay)                     | £9.03     |
| 7/11/18  | Thinking Rural (payroll for October)                         | £12.00    |
| 7/11/18  | D. Tyson (pavilion cleaning for October)                     | £93.96    |
| 7/11/18  | R. Brown (oil, mop and strimmer blade)                       | £23.20    |
| 7/11/18  | J. R. Fletcher (key keeping – August, September and October) | £93.75    |
| 7/11/18  | J. R. Fletcher (padlocks for speed signs)                    | £12.00    |
| 7/11/18  | J. Duffield (work in Cathedral Ruins – two months)           | £1,052.90 |
| 7/11/18  | Westcotec Ltd (two SAM2 cameras plus equipment)              | £7,726.80 |
| 7/11/18  | Peelings Coaches (coach hire to Breckland Council)           | £100.00   |
| 7/11/18  | Anglian Water (Pavilion from 4/7/18 to 3/10/18)              | £29.70    |
| 7/11/18  | Anglian Water (Playing Field from 4/7/18 to 3/10/18)         | £77.08    |
| 7/11/18  | Mole Country Stores (screw timbers)                          | £14.40    |
| 7/11/18  | T. H. Scott and Son (hedge cutting)                          | £250.00   |
| 7/11/18  | C. P. R. E. (annual membership)                              | £36.00    |
| 7/11/18  | Citizens Advice Mid Norfolk (donation)                       | £50.00    |
| 7/11/18  | Camtrak (U.K.) Ltd (angle stakes for Millennium Wood)        | £120.00   |
| 7/11/18  | Signs Express (two interpretation signs)                     | £1,463.09 |
| 7/11/18  | R. S. Don and Partners (tree guard from Paddock Fencing)     | £160.00   |
| 7/11/18  | R. S. Don and Partners (plaque – British Legion oak tree)    | £120.40   |
| 7/11/18  | Ben Darby (gates and ground work at Church Meadow)           | £1,725.00 |

(Expenditure approved by all members)

### b) Schedule of Income:

|         |   |         |
|---------|---|---------|
| 3/10/18 | Rural payments Agency (FDM reimbursement) | £14.62  |
| 4/10/18 | Pavilion takings                          | £40.00  |
| 1/11/18 | D. Fish (Church Lane tenancy – 6 months)  | £250.00 |
| 1/11/18 | Allotment rents                           | £270.00 |

Balances (as at 1/11/18):- Current a/c - £75,044.00, Business Premium a/c £26,394.15

Mr. Phillips presented the budget for the year to 31<sup>st</sup> March, 2020. This was approved by all members, subject to some small adjustments. The final, amended version will be circulated in the near future.

The Clerk explained the Precept calculations. An increase of 6.5 in the tax base, resulting in a new figure of 470.1, would produce an increase of £457 in the Precept. However, the Central Grant is no longer received and last year this was £516. Therefore, there is a net reduction of £59. It had been recommended (item 274) that a contingency fund should be launched with the aim of assisting any future campaigns to fight against inappropriate developments.

Dr. Wade-Martins proposed an increase of 20p per week in the Band D household contribution. This would produce additional revenue of £4,889 and was seconded by Mr. Fitzalan Howard with support also coming from M. Labouchere. Mr. Phillips proposed an increase of 10p per week in the Band D contribution, seconded by Mr. Brown. This would raise an extra sum of £2,444. Mr. Gower was opposed to any increase. As a result, the Band D contribution for the year ending 31<sup>st</sup> March, 2010, will be £80.64 (up from £70.24). The very clear message is that the Parish Council is determined to support CANT in any future endeavours.

**277 To Consider Planning Applications and Determinations:-**

**a) Applications**

- (i) Mrs. H. Hetherington – two storey and single storey side extensions, erect front porch and agricultural building for storage – Dale Farm, Great Heath Road - (3PL/2018/1196/F) – no objections.
- (ii) Norfolk County Council – conversion of general purpose building to 3 bedroom dwelling – Kings Head Farm Barns, Back Lane – (3PN/2018/0052/UC) – considered to be inappropriate design and location.
- (iii) Mr. and Mrs. Jensen – construction of a new vehicular access – Mill House, Worthing Road – (3PL/2018/1177/HOU) – no objections.
- (iv) Mr. A. Hart and Mrs. S. Taylor – single storey extension to front – Saffron Cottage, Broom Green – (3PL/2018/1116/HOU) – no objections.

**b) Determinations**

- (i) Mr. A. Hart and Mrs. S. Taylor – single storey extension to front – Saffron Cottage, Broom Green – (3PL/2018/1116/HOU) – approved
- (ii) Norfolk County Council – conversion of historic barns to dwellings – Vicarage Farm Barns, Church Lane – (3PL/2018/0925/F) – approved.

**278 CORRESPONDENCE -7/11/18**

- 1) Police crime updates – October, 2018
- 2) Clerks and Councils Direct magazine for November, 2018
- 3) The Highway Rangers visit – requests by 12<sup>th</sup> November, 2018
- 4) E-on offer to transfer from the variable rate to a fixed rate
- 5) Norfolk Boreas Offshore Wind farm consultation
- 6) Funding from the Aviva Community Fund
- 7) Outdoor fitness equipment from Broxap
- 8) Letter from parishioners regarding an oak tree on the village green and the boundary of their property. Joint ownership and responsibility agreed. The Parish Council did not agree to carry out a survey of the tree.
- 9) North Elmham Tennis Club wishes to erect a new sign. A site meeting is to be arranged to discuss the precise location and size.

**279 Announcements**

Mr. Brown said that he had recently been diagnosed with a serious illness with treatment due to commence in the next 2/3 weeks.

**280 Agenda items for next meeting:**

a) Duties previously carried out by Mrs. D. Warner.

**281 Next Meeting:**

Wednesday, 5<sup>th</sup> December 2018 at 7.30 p.m.

There being no further business, the meeting closed at 9.17 p.m.

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Chairman

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Date

