

Pre-Meeting Business: None

Public Participation: None

NORTH ELMHAM PARISH COUNCIL

Minutes of the

MEETING OF THE PARISH COUNCIL

held in the Pavilion at 7.30 p.m. on Wednesday 4th January, 2023

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215 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Miss A. Ferris, Mr. T. Fitzalan Howard, Mr. B. Gee, Mr. P. Grainger, Mrs. A. Keeble, Mr. J. Labouchere, Mr. M. Rayner and Mr. C. Smith

Also in Attendance: Mr. K. Webb (Clerk) and Mr. B. Borrett (County and District Councillor)

216 Apologies for absence:

Mr. N. Markwell

217 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted.

218 Minutes of Meeting held on Wednesday, 7th December, 2022:

Resolved to approve the minutes as a true and accurate record. Agreed by all. (Proposed by Mr. Phillips and seconded by Mr. Labouchere).

UPDATED INFORMATION AND MATTERS ARISING

219 Update on Affordable Housing Scheme (item 191)

Nothing to report.

220 Land Management Matters (item 192)

a) Village Green Mr. Gee reported that a small blockage had been cleared and the water is flowing satisfactorily. Another dog waste bin is required for the village green.

- (b) Cathedral Ruins Some of the railings placed around the tower have been moved.
- (c) Cathedral Meadows The Stewardship Agreement runs out in October. Natural England has indicated that an extension of five years should be offered. Brown and Co will be consulted.
- (d) Broom Green Mr. Labouchere said that the pond may need to be scraped out again with a digger at some stage.
- (e) Millennium Wood (and Jubilee Wood) Nothing to report.
- (f) Bridleway on disused railway line and other railway linked matters
Although the railway company have previously agreed that the path is not a permissive one, notices are still displayed referring to “permissive”. Mr. Rayner has written to the Chairman of MNR regarding this matter.
- (g) Prince William Wood The gate which allows pedestrians to pass between Orchard Close and Prince William Wood will be discussed at the next meeting.

221 Allotments (item 193)

Nothing to report.

222 Street Lights (item 194)

A connection box is to be inserted for the light in Eastgate Street.

223 Highway Matters (item 195)

Mr. Carr has formed a Community Speedwatch Group with eight volunteers currently undergoing training. Mr. Labouchere was in favour of double yellow lines being extended near the Brookside development but it was agreed to take no action until it is possible to assess the impact of the new car park. It was confirmed that salt bins are seasonally maintained.

224 Pavilion and Playing Field (item 196)

New lighting is to be fitted and a defibrillator box is to be supplied.

225 Youth Club facilities (item 197)

Nothing to report.

226 Eastgate Centre (item 198)

Nothing to report.

227 Brookside Development update (item 199)

Nothing to report.

228 Risk Management – considerations and updates (item 200)

Nothing to report.

229 Overview of Parish Council financial situation (item 201)

Nothing to report.

230 Defibrillators (item 202)

Training is to be arranged via the Ambulance Service. The new defibrillator, which is coming from U.S.A., has not arrived yet. The cabinet is being sent, in advance, separately.

231 Local Green Space Designations by Breckland District Council (item 203)

Nothing to report.

232 Call for Sites update – Breckland Council (item 204)

The Consultation Meeting at Breckland Council took place on 20th December, 2022. Apparently, the village booklet is being discontinued. Confusion had arisen with a site being noted in the Billingford booklet rather than the one for North Elmham. The consultation will probably open at the end of January for a period of eight weeks. Questions are to be drafted by Mr. Rayner for discussion at the next Parish Council meeting. Some queries are to be raised in respect of new settlements (garden towns/villages), in particular regarding question 13 from the document. Mr. Rayner is to produce a summary piece for Elmham News. A meeting of the CANT Group is to be arranged for the end of February/beginning of March.

233 Pavilion Funding (item 205)

Information has been received, following an introduction via Active Norfolk, which may result in a source of possible funding being accessible.

234 Police Community Resolution for criminal damage incident (item 206)

Mr. Gee is to pay a visit to the young person responsible for this crime regarding the next piece of work to be carried out.

235 Annual Budget (item 207)

Mr. Phillips circulated the latest Management Financial Report, as at December 2022, which was broadly in line with expectations.

236 Reinsertion of the Members' Code of Conduct on the website

It had been noted that the Code of Conduct was not being displayed on the website. The version utilised by Breckland Council had previously been adopted and it was agreed by all to continue with this policy. (Proposed by Mr. Fitzalan Howard and seconded by Mr. Phillips). The principles highlighted are selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

237 Report from County/District Councillor

Mr. Borrett provided updated information on a number of key areas including the ever increasing pressure on social care and the present position with the proposed Norwich Western Link road which is planned to connect the Broadland Northway with the A47, but has run into difficulty following the discovery of a colony of rare barbastelle bats.

Discussions also took place regarding the idea of a new town, curiously referred to as the “Norfolk Railway Village”. (Please also refer to item 232).

238 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

19/12/22	Npower (street light electricity 1/11/22 to 30/11/22) – (d/d)	£90.70
19/12/22	Biffa (wheelie bin service from 19/11/22 to 23/12/22)-(d/d)	£176.76
4/1/23	K. Webb (Clerk’s pay for December)	£709.20
4/1/23	HMRC (Tax and N.I. on Clerk’s pay)	£195.15
4/1/23	D. Tyson (pavilion cleaning for November and December)	£228.00

(Expenditure approved by all members)

b) Schedule of income:-

None

Balances (at 3/1/23):- Current a/c - £127,303.22, Business Premium a/c - £39,027.05

239 To Consider Planning Applications and Determinations:-

a) **Applications**

None

b) **Determinations**

- (i) Discharge of condition 8 on 3PL/2022/0970/F – 3DC/2022/0318/DOC – 48 Station Road – complete.
- (ii) Mr. and Mrs. Gill – proposed gazebo structure – 3PL/2022/1234/HOU – 3 Beatie Gardens, Station Road – permission granted.
- (iii) T1 – ash – fell due to large cavity and T2- ash – reduce over extended limb by approx. 50% - no objection.
- (iv) Discharge of conditions on 3PL/2016/0533/H – Billingford Lakes, North Elmham road, North Elmham – complete.

240 Correspondence

- 1) Clerks and Councils Direct magazine for January, 2023.
- 2) Another letter from the Barclays Bank Know Your Customer Refresh Team.
- 3) Wellbeing Newsletter from Norfolk ALC with some “useful” tips.
- 4) E-on Next – details of The Energy Bill Relief Scheme.
- 5) Copy letter from parishioner re issues with MNR’s model railway.

241 Any Other Matters (for information only)

None

242 Agenda items for next meeting:

None

243 Next Meeting:

Wednesday, 1st February 2023 at 7.30 p.m.

There being no further business, the meeting closed at 8.57 p.m.

Chairman

Date