

Pre-Meeting Business: There was no representative from the local press present.

Public Participation: A parishioner asked who has responsible for cutting the hedge on the road to the allotments. Mr. Phillips said that he will ensure that it continues to be cut but there are currently nesting issues with birds.

Members of the British Legion confirmed that they would like a new oak tree to be positioned on the village green between the Spencer's Close bungalows and the play area. They would pay for a small tree (£295) but would request the Parish Council to make a contribution in excess of this sum if a larger tree was purchased (total cost between £389 and £595). A site meeting would be held on 12th July at 9.00 a.m. to establish the precise position.

It was confirmed that the fence and gate at Prince William Wood are owned by Breckland Council. The gate has been mended and no longer makes a noise. There are four dead cherry trees and a number of trees appear to have ash dieback. The advice is to wait for at least a year as a number of trees recover. It was felt that there is a danger of fire in grass and trees next to the bungalows. Mr. Brown agreed to cut this area on his return from holiday.

A parishioner said that the entrances to Millennium Wood and the village green cause difficulties for people with mobility scooters as they are difficult to pass through. It was also suggested that a sign should be erected to advise people when the Millennium Wood gates are locked each day.

Mr. Brown said he was confused by the Flagship Housing distribution and asked Mr. Bambridge why senior citizen bungalows were being used to house single mothers. Mr. Bambridge said he would investigate but needed full details. A parishioner claimed that four properties have recently been let to people from outside the village in priority to someone who was born in the village and had lived here for the whole of their life. A parishioner said that the properties are no longer just available for elderly people.

North Elmham Parish Council

**Minutes of the
MEETING OF THE PARISH COUNCIL
held at 7.30 p.m. at the Sports Pavilion on
Wednesday 4th July, 2018**

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084 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. M. Gower, Mr. P. Grainger, Mr. J. Labouchere, Mr. C. Robinson, Dr. P. Wade-Martins and Mrs. D. Warner.

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Councillor) and eleven parishioners.

085 To Consider Apologies for Absence:

Mr. C. Smith

086 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted. Mr. Labouchere declared an interest in a planning application (Corn Cottage, Billingford Road – see 123 a) (iii))

087 Minutes of Meeting held on Wednesday, 6th June, 2018:

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Phillips and seconded by Mr. Fitzalan Howard. Agreed by all.

UPDATED INFORMATION AND MATTERS ARISING

088 Land Management Matters (item 047)

(a) Village Green A plastic bench has been received and will be installed next week. Equipment has been damaged with a report duly made to the police. A quotation for £542.46 + VAT to repair has been obtained (this includes £93.02 for improvements to the zip wire which did not result from vandalism).

The rector has expressed concern that the hedge between her property and the green is almost eleven feet high. Mr. Phillips will attempt to locate someone to cut it. Mr. Brown said that the hedge was cut last year and is actually done every year.

(b) Cathedral Ruins The wall remains a concern. It has been inspected but English Heritage do not appear to have a plan at present. The steep slopes have been cut.

(c) Cathedral Meadows Mr. Gower reported that the wildlife survey has been published, via the Elmham News and the website, with over 600 species recorded.

(d) Broom Green Nothing to report

(e) Millennium Wood Nothing to report

(f) Bridleway on disused railway line Nothing to report

(g) Prince William Wood Nothing to report.

089 Street Lights (item 048)

Nothing to report

090 Highway Matters (item 049)

The build out programme in Holt Road is awaited. The costed scheme from Highways in respect of the new proposed parking area in Eastgate Street has not yet been received. The problem with the safe route to school has been rectified. The collapsed drain and a number of potholes have been repaired.

091 Eastgate Centre (item 050)

Nothing to report.

- 092 Pavilion and Playing Field – Play Area (item 051)**
A football team from Longham have expressed interest in hiring the pitch for the coming season.
- 093 Dog Fouling (item 052)**
Nothing to report.
- 094 Allotments (item 053)**
The pathway has been repaired at a cost of £75.
- 095 Community defibrillator (item 054)**
Nothing to report
- 096 Detailed information map for village/Notice and Information Boards (item 056)**
Dr. Wade-Martins produced an excellent map. Mr. Labouchere suggested that access points could be marked including those which are friendly for the disabled. There was a feeling that two additional boards may be needed for the benefit of visitors (one at the car park near the ruins and one at the pavilion car park). The cost for one sign is £1,409. Dr. Wade-Martins will also obtain quotations for two and three boards, in total, so that a decision could be made at the next meeting. Mr. Gower asked if a smaller version of the map could also be produced for handing out.
- 097 Volunteers (item 057)**
Nothing to report
- 098 Village Maintenance (item 058)**
Nothing to report
- 099 Village Institute Hall (item 059)**
A fund raising event produced more than £400.
- 100 Village Resilience Plan (item 060)**
Nothing to report
- 101 Bus routes (item 061)**
Nothing to report
- 102 Discussions with the Mid-Norfolk Railway Company (item 062)**
Nothing to report
- 103 Website (item 063)**
Nothing to report

- 104 Shared Access – telecommunications mast (item 064)**
It has been alleged that Vodafone and O2 have an agreement that conveniently divides the country into parts with Vodafone having some areas and O2 others, with no competition between the two. For example, it is thought that O2 has effective control of Norfolk (hence Vodafone’s determination to have nothing to do with the North Elmham mast) whilst Vodafone has interest in Cornwall. The County Councillor for Melton Constable has been discussing the matter with Norman Lamb, M.P.
- 105 Neighbourhood Plan (item 065)**
There is to be a debate in Parliament today regarding planning and the five year land supply. George Freeman M.P. is due to participate.
- 106 State of the village (item 066)**
Nothing to report
- 107 Individual duties/responsibilities of members (item 067)**
Nothing to report
- 108 The new Data Protection regulations (item 068)**
The Clerk will forward a draft Privacy Policy for consideration. When approved, it will be placed on the website.
- 109 Sewage flooding in Wensum Drive and adjacent areas (item 069)**
Nothing to report.
- 110 Report on ANPR (automatic number plate recognition) system (item 070)**
Nothing to report
- 111 Views on utilisation of monies received from Shared Access (item 071)**
Responses from the consultation questionnaire have been received and will be analysed.
- 112 Flashing speed lights for Station Road (item 072)**
Mr. Grainger had visited Westcotec. The camera can only be purchased when a set of locations have been approved and Mr. Grainger is to speak to Ben Rayner, Highways Engineer, to discuss possible sites. The SAM2 camera can only remain in one place for up to four weeks and cannot return to that position for a further eight weeks. Mr. Grainger had also met P.C. Amy Lucas regarding speeding in the village. She is to come to the next Parish Council meeting to explain options. It has been confirmed that the police will actively enforce the 20 mph speed limit.
- 113 Original transfer of Prince William Wood from Breckland Council (item 073)**
Nothing to report
- 114 Traffic and parking issues in Eastgate Street (item 074)**
Nothing to report

- 115 Member to act as planning applications “watcher” (item 075)**
Nothing to report
- 116 Demise of North Elmham Football Club (item 076)**
Nothing to report
- 117 Church Meadow update (item 077)**
Dr. Wade-Martins and Mr. Fitzalan Howard have discussed requirements with Julian Duffield. A big pile of rubble was left by County Farms which was expected. The total cost for the work needed, including fences, gates and other equipment, is estimated at £3,596.52. A site meeting of members is to be held so that everyone is aware of what is proposed and the possible alternatives (Thursday, 12th July at 9.00 a.m.)
- 118 Report from District Councillor**
The Local Plan has been sent in and reaction from the Inspector is awaited. The tenant of the Eco Centre at Swaffham has given up the lease. Breckland Council has funds to relieve homelessness and two flats are being bought to house homeless people.
- 119 Refurbishment of milestones**
A request had been received from the Milestone Society requesting the Parish Council to make a contribution of £50 towards the re-painting, lettering and ongoing care of both Elmham milestones on the Dereham to Holt road. This work has been supported in the past and it was agreed by all to make a donation of £50. (Proposed by Mr. Brown and seconded by Dr. Wade-Martins)
- 120 Sale of two parcels of land at Bintree**
A letter had been received from Brown and Co, property and business consultants of Norwich, on behalf of the trustees of the North Elmham School and Lands Charity regarding the sale of two parcels of land at Bintree. These are water meadows (14.44 acres) which are subject to an Agricultural Holding Act Tenancy to a farming partnership and woodland (2.65 acres) for which the shooting rights are let to a third party. After appropriate discussion, members agreed that no action should be taken in respect of either parcels of land although it was felt that the smaller area should be drawn to the attention of the trustees of the United Charities. (Proposed by Dr. Wade-Martins and seconded by Mr. Phillips. All in favour). The Chairman is to write a letter responding to Brown and Co.
- 121 Access to Millennium Wood**
A letter had been received from a parishioner giving details of difficulties experienced by her husband whilst using his mobility vehicle. This involved gates situated at: - a) the entrance to Millennium Wood and b) the entrances/exits to and from the village green.
- a) Various actions were discussed which included removal of the metal deer gate, keeping the large gate (next to the kissing gate) locked and replacing the kissing gate with a gentle spring swing gate. The cost of various options is to be established and a site visit to observe the gates in action will be made.
 - b) Dr. Wade-Martins was concerned with safety, particularly with regards to children riding their bicycles off the village green onto the road, if the gates were removed. Mr. Fitzalan Howard offer to go to the gates with the parishioner and her husband to observe the problems he is having.

122 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

| | | |
|---------|---|---------|
| 12/6/18 | E-on (street lights – May) | £163.73 |
| 4/7/18 | Norse (monthly grounds maintenance) | £847.34 |
| 4/7/18 | K. Webb (Clerk’s pay for June) | £631.80 |
| 4/7/18 | HMRC (tax on Clerk’s pay) | £102.40 |
| 4/7/18 | HMRC (National Insurance on Clerk’s pay) | £9.03 |
| 4/7/18 | Thinking Rural (payroll for June) | £12.00 |
| 4/7/18 | D. Tyson (pavilion cleaning for June) | £93.96 |
| 4/7/18 | J. Duffield (work in Cathedral Ruins) | £575.50 |
| 4/7/18 | Mole Country Stores (oil, rock salt and lawn seed) | £75.98 |
| 4/7/18 | A.C. Crisp (digger hire at allotments) | £90.00 |
| 4/7/18 | E-on (pavilion from 26/3/18 to 19/6/18) | £165.51 |
| 4/7/18 | Marmax Recycled Products (seat) | £432.00 |
| 4/7/18 | Playsafety Ltd (Annual RoSPA inspection of play area) | £163.80 |

(Expenditure approved by all members)

b) Schedule of Income:

| | | |
|--------|----------------------------------|--------|
| 4/6/18 | Bank interest (5/3/18 to 3/6/18) | £12.29 |
| 8/6/18 | Pavilion takings | £20.00 |

Balances (as at 3/7/18):- Current a/c - £73,511.30, Business Premium a/c £25,381.49

123 To Consider Planning Applications and Determinations:-

a) Applications

- (i) Mr. and Mrs. Jensen– extension to existing converted barn – Mill House, Worthing Road - (3PL/2018/0548/F) - no objections
- (ii) Garrod Developments Ltd – new design and layout for plots 1 and 3 – site adjacent to 10/12 Larch Grove - (3PL/2018/0677/F) - no objections
- (iii) Mrs. Labouche-Hurst – erect synthetic replica tiled roof extension to front – Corn Cottage, Billingford Road – (3PL/2018/0758/HOU) - no objections. (Mr. Labouchere left the meeting whilst this application was discussed).

b) Determinations

- (i) Garrod New Homes Ltd – material amendments to application including alterations to layout and design – 3PL/2018/0057/VAR (approved)
- (ii) Wensum Valley Hotel – erection of visitor centre and change of use of land – 3PL/2016/0533/H (approved)

124 CORRESPONDENCE –4/7/18

- 1) Clerks and Councils magazine for July, 2018
- 2) New communications cabinet to be installed
- 3) Temporary Traffic Order for Beetley on 18/7/18
- 4) Vattenfall's latest project developments for Vanguard offshore wind farm
- 5) Invitation to AGM of Community Action Norfolk on 11/7/18
- 6) Letter of thanks from Age U.K. Norfolk for donation

125 Announcements

The Playgroup has an E.G.M. on Monday, 9th July. New committee members are needed.

126 Agenda items for next meeting:

- a) Purchase of oak tree
- b) P. C. Amy Lucas – vehicle speeding in the village
- c) Church Meadow update
- d) Gates (Millennium Wood and Village Green)

127 Next Meeting:

Wednesday, 8th August 2018 at 7.30 p.m.

There being no further business, the meeting closed at 10.10 p.m.

Chairman

Date