

Pre-Meeting Business: The Chairman stated that Mrs. White was unwell and therefore a representative of the local press was not present.

Public Participation: Mr. Wyatt said that he had spoken to Vodafone regarding the fact that they are not involved with the new mast and, as such, Vodafone users cannot receive an improved service. Unfortunately, they confirm that they are to take no action. Mr. Nicholson, a resident in Orchard Close, was concerned with the large gate at the entrance to Prince William Wood which makes a loud noise when it is opened. Mr. Labouchere offered to put some buffers on it in an attempt to reduce the noise level. Mr. Nicholson also said that the ground was very uneven and Mr. Labouchere said that he would put some rubble down. Mr. Nicholson would also try to do some appropriate levelling. Mr. Howell thought that the village was spending far too much money on road safety. He congratulated Mr. Brown on his daffodils, a view supported by Mrs. Woodhouse who also queried whether certain items identified in the 2011 Community Plan had been acted upon. Mr. Fletcher mentioned that Elmham News had paid for the Notice Boards.

North Elmham Parish Council

Minutes of the MEETING OF THE PARISH COUNCIL held at 7.30 p.m. at the Sports Pavilion on Wednesday 4th April, 2018

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390 Those Councillors Present Were:

Mrs. J. Borgnis (Chairman), Mr. M. Phillips, Mr. J. Brown, Mr. T. Fitzalan Howard, Mr. M. Gower, Mr. P. Grainger, Mr. J. Labouchere, Mr. C. Smith, Dr. P. Wade-Martins and Mrs. D. Warner.

Also in Attendance: Mr. K. Webb (Clerk), Mr. G. Bambridge (District Council) and 7 parishioners.

391 To Consider Apologies for Absence:

None (it is the intention to co-opt a new member at the next meeting)

392 To Receive Declarations of Interest:

The Chairman reminded the meeting that, should the occasion arise, interests should be declared by Councillors as soon as this was realised, and the interest should be minuted. (Mrs. D. Warner declared an interest in the Larch Grove development – purchasing a property)

393 Minutes of Meeting held on Wednesday, 7th March, 2018:

Resolved to approve the minutes as a true and accurate record. Proposed by Mr. Labouchere and seconded by Mr. Phillips. Agreed by all.

UPDATED INFORMATION AND MATTERS ARISING

394 Land Management Matters (item 356)

(a) Village Green A plastic bench is to be bought with the sum of £300 kindly donated by the Women's Institute and it will be positioned near to the Oak Avenue entrance.

(b) Cathedral Ruins Dr Wade-Martins reported that the new agreement covering the next five years has still not been received. When it arrives he will peruse it with the assistance of the Chairman, Mr. Phillips and Mr. Gower. The wall next to Mr. Fletcher's garden is collapsing. Dr. Wade-Martins is chasing English Heritage as a matter of urgency. English Heritage is unable to authorise a new hedge on the north side of the monument; an application has to be submitted to obtain permission from Natural England. English Heritage has been requested to assist with the preparation of this.

(c) Cathedral Meadows The hedges are overgrown but no action can be taken until January. Mr. Gower reported that he has volunteers to do a wildlife survey (insects and birds) but no-one is available, at present, to do a similar thing with wild flowers. A request will be placed in the Elmham News.

(d) Broom Green Nothing to report

(e) Millennium Wood The Chairman said that no posts have been removed but a number have been made more secure.

(f) Bridleway on disused railway line Nothing to report

(g) Prince William Wood Nothing to report.

395 Street Lights (item 357) Nothing to report

396 Highway Matters (item 358)
Approval for 50% (£4K) funding under the Parish Partnership scheme for traffic calming has been received. The parking issue where the road narrows in Eastgate Street is a complex one and there is clearly insufficient space for all vehicles that wish to park in this part of the village. Discussions will be held with the Highways Engineer and Flagship Housing. Mr. Brown said that work on the gullies has been successfully carried out and Mr. Phillips reported that the insurance company has agreed that the railings can be replaced following the accident at the King's Head.

397 Eastgate Centre (item 359) Nothing to report.

398 Pavilion and Playing Field – Play Area (item 360) Nothing to report

- 399 Dog Fouling (item 361)**
Nothing to report.
- 400 Allotments (item 362)**
Nothing to report
- 401 Community defibrillator (item 363)**
Nothing to report
- 402 Play equipment and car park proposals (item 364)**
Nothing to report
- 403 Detailed information map for village/Notice and Information Boards (item 365)**
A price in the region of £1.3K has been quoted. Mr. Brown suggested the utilisation of colour coding on the map. Dr. Wade-Martins is to produce a draft for consideration.
- 404 Volunteers (item 366)**
Work has been carried out on the trees on Back Lane.
- 405 Village Maintenance (item 367)**
Nothing to report
- 406 Village Institute Hall (item 368)**
Nothing to report
- 407 Village Resilience Plan (item 369)**
Nothing to report
- 408 Bus routes (item 370)**
Mr. Brown is attempting to make contact regarding the possible detour through Orchard Close.
- 409 Discussions with the Mid-Norfolk Railway Company (item 371)**
Nothing to report
- 410 Website (item 372)**
Nothing to report
- 411 Shared Access – telecommunications mast (item 373)**
Nothing to report
- 412 Neighbourhood Plan (item 374)**
Nothing to report
- 413 State of the village (item 375)**
Nothing to report

- 414 Individual duties/responsibilities of members (item 376)**
Nothing to report
- 415 The new Data Protection regulations (item 377)**
Nothing to report
- 416 Sewage flooding in Wensum Drive and adjacent areas (item 379)**
Mr. Smith said that, despite the recent heavy rain, there had been no more flooding in the area.
- 417 Report from District Councillor**
Mr. Bambridge said that the Local Plan Examination Hearing sessions commence on 17th April. Full details of meetings and discussions will be on the website. Central Government funding has been obtained to assist with development and infrastructure projects as follows – £9.8m Thetford, £2.8m Attleborough, £300K Shipdham, £1M halfway house for homeless people and £500K to assist with new building in rural area. It is claimed that about 90% of the District now has high speed broadband.
- 418 Report on ANPR (automatic number plate recognition) system**
The ANPR system has now been removed after the trial which lasted for four weeks. The alarming results have continued and it is clear that the village has a major problem with vehicles speeding. In the 20 mph area, the limit was set at 26 mph and this was exceeded by 8,000 vehicles. More than 20% exceeded 30 mph. The figures are to be sent to Norfolk and Suffolk police as well as Lorne Green, the Police Commissioner. Mr. Grainger feels that guidance needs to be sought from the police and Highways Department before proceeding with any further traffic calming measures. The usefulness of a new build out should be validated. These views were supported by all members. It was also asked if Westcotec could possibly improve the existing equipment with an update.
- 419 Views on utilisation of monies received from Shared Access (item 382)**
Mr. Grainger reiterated that the funds received effectively cover the next 25 years and should be regarded as effectively representing about £1.6K per year. Dr. Wade-Martins felt that it was important to consult parishioners on the matter and this view received general agreement. Items which could be considered for support include the ANPR system, new tennis court lights, traffic calming/speeding facilities in the village, a new car parking area on Eastgate Street and redevelopment of the Village Hall. Mr. Bambridge mentioned that it may be possible to obtain assistance from Highways Department in respect of the increased traffic through North Elmham which has resulted from the Northern Distributor Road, now to be renamed the Broadland Northway.
- 420 Member to act as planning applications “watcher” (item 383)**
It was agreed to carry this matter forward to the next meeting.

421 Accounts for Payment and Schedule of Income

a) Resolved to approve the following Accounts for payment:-

11/3/18	E-on (street lights – February)	£130.12
4/4/18	K. Webb (Clerk's pay for March)	£619.16
4/4/18	HMRC (tax on Clerk's pay)	£99.40
4/4/18	HMRC (National Insurance on Clerk's pay)	£11.35
31/3/18	K. Webb (Clerk's expenses for January, February and March)	£50.85
4/4/18	Thinking Rural (payroll for March)	£12.00
4/4/18	D. Tyson (pavilion cleaning for March)	£90.00
4/4/18	R. Brown (pavilion repairs)	£100.00
4/4/18	Environment Agency (general drainage charges)	£103.08
4/4/18	Tim Braybrook (cutting down of two trees)	£605.00 **
4/4/18	Norfolk Accident Rescue Service (donation)	£50.00
4/4/18	A. C. Crisp (flail cutting at Cathedral Meadows)	£108.00
4/4/18	Mole Country Stores (bait)	£19.90
31/3/18	J. Borgnis (Chairman's half yearly expenses)	£50.00
31/3/18	M. Phillips (Vice Chairman's half yearly expenses)	£50.00
31/3/18	J.R.G. Fletcher (key keeping – February and March)	£62.50
31/3/18	E-on (electricity for pavilion from 13/12/17 to 26/3/18)	£204.67
4/4/18	J. Duffield (work in Cathedral Ruins)	£393.98
4/4/18	Norfolk County Council (rent from 11/10/17 to 5/4/18)	£50.00

(Expenditure approved by all members)

** (Tree work in the graveyard. Expenditure proposed by Mr. Phillips and seconded by Mr. Fitzalan Howard. All in favour except Messrs Brown, Gower and Grainger who voted against)

Mr. Phillips presented the Financial Report for the year to 31st March, 2018. This was broadly in line with expectations.

A national pay award of 2%, with effect from 1st April, 2018, has been agreed for local council employees (including town and parish clerks). A further 2% will be payable from 1st April, 2019. All agreed that the Clerk's pay should be adjusted accordingly.

b) Schedule of Income:

28/2/18	Coif Charity investment	£24.16
28/2/18	Coif Charity investment	£39.08
8/3/18	Pavilion takings	£80.00
8/3/18	North Elmham Women's Institute (donation re bench)	£300.00
4/3/18	Bank interest (4/9/17 to 3/3/18)	£11.91

Balances (as at 31/3/18):- Current a/c - £91,810.07, Business Premium a/c £24,369.20

422 To Consider Planning Applications and Determinations:-

a) Applications

- (i) Mr. R. Ravencroft – erection of two, four bedroom dwellings and garaging at 25 Station Road (3PL/2017/1056/F) – Consultation Amendments
- (ii) Garrod Developments – site adjacent to 10-12 Larch Grove (3PL/2018/0058/VAR) – variation of condition 2 on 3PL/2017/0613/VAR to relocate plot 4 (no objections)

b) Determinations

- (i) Mr. R. Ravencroft – erection of two, four bedroom dwellings and garaging at 25 Station Road (3PL/2017/1056/F) – approved

423 CORRESPONDENCE –4/4/18

- 1) CPRE Field Work magazine for Spring 2018
- 2) CPRE Countryside Voice magazine for Spring 2018
- 3) Norfolk C.C. Temporary Traffic Order re sewer connection (9/4/18 – 20/4/18)
- 4) Norfolk Age U.K. – request for donation (£50 agreed by all – Proposed by Mr. Labouchere and seconded by Dr. Wade-Martins)
- 5) Wendling Beck Maintenance Factsheet
- 6) River Tat and River Wensum Maintenance Factsheet
- 7) Consultation – draft Norfolk Access Improvement Plan
- 8) Review of bus services

424 Announcements

Mrs. Warner reported that the School Library has been refurbished, the funding target having been reached.

425 Agenda items for next meeting:

- a) Note regarding the possible utilisation of monies from Shared Access
- b) Flashing speed lights for Station Road

426 Next Meeting:

Wednesday, 2nd May, 2018 at 7.30 p.m. (Annual Meeting of Parish Council)

There being no further business, the meeting closed at 9.35 p.m.

Chairman

Date

